

LEE PUBLIC LIBRARY BOARD OF TRUSTEES' MEETING

DATE: JAN. 9, 2013

TIME: 5:00 PM

HELD @ LEE LIBRARY

Present: Annie Gasowski, Peg Dolan, Bruce Larson, Cynthia Giguere- Unrein, Katrinka Pellicchia, Sharon Taylor, Library Director.

Minutes of Dec 2012 Meeting accepted as amended.

Treasurer's report accepted. There is \$ 5455.57 in the operating budget, \$ 3167.69 in the non-lapsing account and \$ 5751.83 in the CD. As of Dec. 42% of the operating budget has been spent.

Library Director's Report (see attached document)

LPLCC Foundation Board Update: There will be an officers' meeting Jan.9 to prepare for the full board meeting on Jan. 13. Two board members resigned from the Board.

OLD BUSINESS:

A motion was made and carried to table a review of the photo copier, printer copier and privacy policies along with the mission statement until the spring.

Action Plan and Timeline for new building: The trustees will develop an informational brochure for the Deliberative Session. Trustees voted to delegate Cynthia to finalize questions for Dennis Mires on possible alterations to the preliminary design and the impact another site would have on the design and cost of the building. The trustees will invite the Select Board in the spring to a trustees' meeting to discuss building sites and the building plan. Annie suggested tapping into the PTO at Mastway School for support for the new building. Annie will ask Ginger Johnson to give a testimonial on the website and Peg will forward Jim Griswold's letter of support to Annie. The trustees will hold a work session on Wed. Jan.16 to finalize plans for the Deliberative Session.

NEW BUSINESS:

. The library director's evaluation will be completed in March.

The Friends of the Library funded passes to the Currier Museum, the Museum of Science and workshops and events for adults and children for a total cost of \$1117.37

Meeting adjourned at 6:10 PM

Work session scheduled for Jan.16

Director's Report
January 9, 2013

Staff member, Cheryl Adams' Holiday Tree Craft class was enjoyed by twelve residents of Lee, beautiful creations by all. Youth Services librarian, Scottie Robinson's Graham Cracker House class include 19 children and families. The first week of December the Lee Energy Committee joined forces with members of the community and after pizza buttoned up library windows in an effort to keep the library warm again this winter. Michael Turcott of Turncycle Solutions explained simple ways to keep houses warm this winter. The Friends' Holiday concert was made especially fun this year with a very local band called Great Bay Sailor. The audience participated in holiday sing-along, and enjoyed refreshments made by Friends. The town held a luncheon for employees in December and Michelle, Scottie and Sharon were able to attend. Cheryl was later given her ten year pin. I was invited Mast Way school library to talk about what it is like to be a library director. I gave each student a sheet from the American Library Association called "It's never too soon to start thinking about a career as a librarian." My favorite part of the visit came when the students told me what they would like to see in the new library, especially the decorations for a teen space!

| <i>Circulation</i> | November 2012 | December 2012 |
|---------------------------|--|---|
| Atrium | 2830 | 2672 |
| Downloadable Books | 47-Adobe, 38-Kindle, 50-MP3audio, 1- OpenEPub, 61-WMAaudio 197 Total | 1-AdobePDF, 50-Adobe E-Pub, 43- Kindle, 49-MP3audio, 96-WMAudio 239 Total |
| Museum Passes | 14 | 16 |
| ILLs borrowed | 115 | 83 |
| Tents | 0 | 0 |
| Tables | 0 | 0 |
| Chairs | 0 | 0 |
| <i>Online Resources</i> | | |
| Ancestry Library | 81 | 0 |
| Ebscohost | 51 | 24 |
| <i>Tech Access</i> | | |
| Public Access | 163 | 110 |
| Wireless | 29 | 54 |
| <i>Visitor Count</i> | | |
| | 2022 | 1788 |
| <i>Classes/Events</i> | | |
| | November 2012 # of Classes/Events/Attendance | December 2012 # of Classes/Events/Attendance |
| Adult | 13/75 | 5/32 |
| Youth | 18/186 | 24/206 |
| Community | | Mast Way Library/Sharon 1/20 |

Respectfully submitted,

Sharon Taylor
Director